ADMINISTRATORS COUNCIL

Meeting of Thursday, October 7, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 a.m., via Zoom. Participating in the meeting were: Kahlele Dukelow; Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Announcements. The next set of Announcements will include the following topics:
   1. Scheduled power outage.
   2. Recent grant awards.
   3. Appointment of Title IX Coordinator.
   4. Acknowledge Kindness campaign.
   5. Recent travel guidance for UH employees.
3. UHMC Campus Forum. A campus forum is scheduled for October 13, 2021. The Council discussed agenda items, including strategic planning, campus budget, and accreditation.
4. Temporary Reassignments. The Council discussed temporary personnel reassignments and the status of a casual hire position.
5. Operating Budget. David Tamanaha reported that he updated the draft UHMC operating budget to reflect the proposed filling of fifteen vacant positions and an increase in lecturers. A meeting of the Executive Committee will be scheduled for Friday, November 5, 2021.
6. Tenure. The Council discussed a UH System work group regarding tenure rules and procedures.
7. Landscaping. David Tamanaha discussed the possibility of obtaining advice and plans for campus landscaping improvements.
8. Community College Revolving Fund. David Tamanaha reported on the establishment of a new revolving fund with new account numbers to replace the community college special fund that was eliminated by the Legislature.
9. WAM Visit. Chancellor Hokoana discussed the status of the anticipated campus visit by the Ways and Means Committee.
10. Maui Language Institute. Karen Hanada reported on the MLI enrollment of Nagoya University students.
11. ELWD. Karen Hanada reported on the hiring of two half-time casual positions.
12. Accreditation. The Council discussed the WASC offsite review. A debriefing session will be scheduled.
13. Student Affairs. Debra Nakama reported on the status of the hiring of an enrollment management specialist and a recruitment specialist.
14. Sustainable Science Management. The SSM program will participate in a facilitated project with Hawaiʻi Health Systems.
15. Campus Projects. Chancellor Hokoana discussed requests for air conditioning, IT infrastructure, and campus security improvements.
16. Tuition Assistance. Chancellor Hokoana reported on planned tuition assistance for UHMC students using COVID relief moneys.
17. Next Meeting. The next meeting of the Council will be on Thursday, October 14, 2021, at 11:30 a.m.